Hockliffe Parish Council
"Serving the local community"

Minutes of Extraordinary Parish Council meeting held on Friday 28th July 2023

Councillors Present: Cllrs R Scott (Chair), R Wuczke & P Edwards

Clerk: C Underhay

Guests: Various residents who agreed to assist with the A5 petition

46: To receive apologies for absence:

Cllr Alexander apologised for his absence

47: Declarations of Interest:

No Declarations of Interest were received.

48: A5 Petition:

Cllr Edwards gave an overview of the purpose of the petition to our guests. The strategy for completion of the petition was agreed (Hockliffe has been split into zones). Each guest and Councillor were designated a zone. Ideally, Cllr Edwards has asked for the petition sheets to be completed before the next Parish Council Meeting (11th September 2023), although this date can be extended if needed.

49: Finance:

The Chair asked the Clerk to speak.

1. To authorise accounts for payment:

It was resolved that the following amounts could be paid:

Chq no	Amount (£)	Payee
2058	10.00	P Edwards (petition costs)

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2059	120.00	Barnicoat Ltd (internal audit)
2060	123.60	Playsafety Ltd (Rospa Report)
2061	69.05	CBC (uncontested election costs)
2062	112.50	R Alexander – Replacement of chq 2050 (destroyed)

The item above payments for election costs and petition expenses (petition printing) are outside of budget. All payments were proposed by the Chair and seconded by Cllr Edwards and then resolved by all Councillors present (including non-budgetary items).

2. Approve Annual Accounts:

The Annual Accounts, signed by the Internal Auditor, were presented to the Council. The AGAR is ready to be submitted to the External Auditor. It was formally proposed by the Chair and seconded by Cllr Edwards that the AGAR, with supporting paperwork is accepted. This was then fully resolved by all Councillors present. The Clerk will publish the standard Notice to advise any interested party how they can inspect the Accounts and ask any questions.

3. To review quotes to re-tarmac the area just inside the park – with a view to accepting a quote for onward consideration by CBC for use of s106 funds:

The Chair presented 4 quotes to the meeting.
FRS – contained 4 quotes, depending on the type of surfacing required – these were for £45,720, £30,480, £22,860 & £15,240 – all inclusive of VAT
All pro surfacing - £25,400 inclusive of VAT
Edwards Surfacing - £18,770 plus VAT
Martin Cowman Ltd - £16,560 plus VAT

All the quotes were discussed in full. It was proposed by Cllr Edwards that the quote from Martin Cowman was accepted on the basis that it was the most comprehensive & we were impressed with the professionalism of the Company (from reviews). It is also the cheapest quote. This was seconded by the Chair and resolved by all Councillors present. The Clerk was authorised to complete the application form for CBC (so we can use S106 funds) and, once approved, appoint Martin Cowman to complete the work.

The meeting closed at 8pm

Colin Underhay – Clerk – 30th July 2023

Signed as a true copy……. (R Scott - Chair) 11th September 2023

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