Hockliffe Parish Council

"Serving the local community"

MEETING AGENDA

Dear Resident,

I would like to invite you to a meeting of Hockliffe Parish Council, to be held on **Monday 11th March 2024**, commencing at 7pm at Hockliffe Lower School.

1. To receive apologies for Absence
2. To receive any declarations of interest from Members (for items on the agenda)
3. Induction of new Co-Opted Councillors
4. To resolve that the Minutes of the Meeting held on 12th February 2024 are a correct record
5. CentralBedfordshire Councillor Mark Versallion report
6. Drainage Issue
7. Standing Orders will be suspended for a period of **up to 10 minutes** to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting.
8. Matters Arising from the Minutes not dealt with elsewhere on the Agenda
9. Finance:
    1. To authorise accounts for payment
    2. Account Balances & Budget. To review summary of spend against budget
    3. Sign off Asset Register
    4. Sign off funds in reserve (may need to defer until later in the meeting)
10. Planning Applications
11. Risk – to sign off the following as at March 2024:
    1. Risk Register
    2. Open Spaces Risk Assessment
12. The Cemetery
    1. "Letters to loved ones"
    2. Replacement of plinth under the bench
    3. The "spoils" & hedge
13. Annual review of the following policies
    1. Code of Conduct
    2. Complaints Policy & Procedures
    3. Document Retention Policy
    4. Equality and Diversity Policy
    5. Health & Safety Policy
    6. Media Response Policy
    7. Risk Management Strategy
    8. Social Media Policy
    9. Standing Orders
14. A5

Colin Underhay, Parish Clerk to Hockliffe Parish Council,
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15. Notice Boards
16. Village Hall
17. Handyman
18. Development on HAS26
19. The Park
    1. Swings
    2. Tarmac
20. Correspondence received (For information only)
21. Items for inclusion in the agenda for the next meeting

Signed: Colin Underhay – 3rd March 2024

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